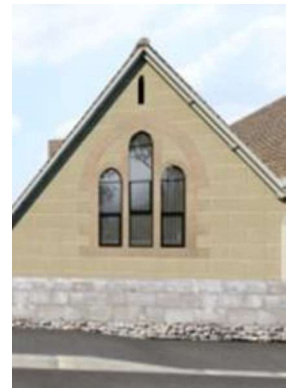


# Job Vacancy

## Clerk to the Governors



### We are looking for someone with:

- Excellent administrative and organisational skills
- Excellent communication skills
- Good IT skills
- The ability to work independently and be a good team-player
- A trustworthy and positive disposition
- An understanding of the role of school Governors in independent schools
- An interest in education informed by a Christian worldview
- Flexibility to work a few hours per month, occasionally in an evening (to attend Governors meetings).

### If you are interested, please get in touch:

We have a vacancy for a Clerk to the Governors, to start as soon as possible.

For more information contact: [operationsmanager@emmaus-school.org.uk](mailto:operationsmanager@emmaus-school.org.uk)

All roles at Emmaus School are subject to an Enhanced DBS check.

There is an Occupational Requirement that the post-holder is a Christian.  
Schedule 9 of the Equality Act 2010 applies.